

DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

**Regular Board Meeting**

October 17, 2006 @ 6:45 p.m.

Location:

153 Croatia Avenue, Schumacher

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COMMITTEE OF THE WHOLE - 5:45 P.M. TO 6:45 P.M.

REGULAR SESSION - 6:45 P.M.

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**AGENDA**

Page(s)

- 1) CALL TO ORDER
- 2) COMMITTEE OF THE WHOLE, IN CAMERA.
- 3) REGULAR SESSION
- 4) ADOPTION OF THE AGENDA
- 5) CONFLICT OF INTEREST
- 7) APPROVAL OF MINUTES OF OCTOBER 5, 2006 ..... 3 - 5
- 8) BUSINESS/AND OR QUESTIONS ARISING OUT OF MINUTES
- 9) PRESENTATIONS
  - a) E-Learning - Alan MacLean
  - b) Aboriginal Sensitivity Training – Gary Martin and Bernice Archibald



**Page(s)**

10) **ADMINISTRATIVE REPORTS**

- a) Cash Disbursements
- b) Technology Report ..... 6

11) **FIRST NATIONS ADVISORY COMMITTEE**

- a) Minutes of September 25, 2006 Meeting .....7 - 9

12) **SPECIAL EDUCATION ADVISORY COMMITTEE**

- a) Minutes of October 4, 2006 Meeting .....10 - 11

13) **OTHER BUSINESS:**

- Barbara Colorosa Bullying Presentation ..... Verbal

14) **CORRESPONDENCE**

15) **ITEMS FOR FUTURE MEETINGS**

16) **MOTION TO ADJOURN**



**MINUTES** of the Regular Meeting of District School Board Ontario North East held at 5:45 p.m. in the boardroom of the Schumacher Office, 153 Croatia Avenue, Schumacher on **October 3, 2006**.

**TRUSTEES PRESENT:**

- Juergen Leukert - Chair
- Rosemary Pochopsky - Vice-Chair
- Howard Archibald
- Heather Bozzer
- David Duchesne
- Tom Henderson
- Corinne Miller
- Nancy Pedersen
- Saunders Porter
- Albert Schaffer

**TRUSTEES ABSENT:**

- Charlotte Johnson

**ADMINISTRATION PRESENT:**

- Linda Knight - Director of Education
- Barry Peterson - Superintendent of Business and Finance
- Asima Vezina - Superintendent of Schools
- Ken Ryan - Superintendent of Human Resources
- Margaret Fleury - Superintendent of Schools
- Steve Pladzyk - Assistant to the Director of Education
- Michelle Leigh - Assistant to the Director of Education

**RECORDING SECRETARY:**

- Janice Sharpe

**CALL TO ORDER:**

Juergen Leukert, Chair of the Board, called the meeting to order.

**COMMITTEE OF THE WHOLE (IN-CAMERA):**

**2792-06 PORTER/DUCHESNE:**                    **THAT** this board resolve itself into a Committee of the Whole, (In-Camera). CARRIED.

**2793-06 PEDERSEN/DUCHESNE:**                    **THAT** this board reconvene in regular session. CARRIED.



**REGULAR SESSION:**

**Adoption of Agenda**

**2794-06 PORTER/DUCHESNE:**

**THAT** the Agenda for the regular Board Meeting dated October 3, 2006 be approved with the following under OTHER BUSINESS:

- a) Citizen’s Advisory Committee Minutes
- b) Trustee Honoraria Policy
- c) Staffing

CARRIED.

**Conflict of Interest**

No conflict of interest was declared.

**APPROVAL OF MINUTES**

**2795-06 HENDERSON/ARCHIBALD:**

**THAT** the Minutes of the regular board meeting dated September 19, 2006 be approved.

CARRIED.

**ADMINISTRATIVE REPORTS**

**Teacher Performance Appraisal Policy**

**2796-06 PEDERSEN/PORTER:**

**THAT** the Teacher Performance Appraisal Policy be revised.

CARRIED.

**OTHER BUSINESS**

**2797-06 PORTER/ARCHIBALD:**

**THAT** the minutes of the Citizen’s Advisory Committee meeting held October 2, 2006 be received and approved.

CARRIED.

**2798-06 HENDERSON/SCHAFFER:**

1. That the maximum level of honorarium for the retroactive period be \$9,230.
2. That the enrolment amounts be 100% for the chair, vice-chair and trustee for a year of the term of office for the term of office December 1, 2006 to November 30, 2010.
3. That the maximum base and enrolment amount for a trustee who is not the chair or vice-chair be \$7,433.43 for a year of the term of office for the term of office December 1, 2006 to November 30, 2010.



4. That the maximum base and enrolment amount for the chair be \$12,993.43 for a year of the term of office for the term of office December 1, 2006 to November 30, 2010.
5. That the maximum base and enrolment amount for the vice-chair be \$10,183.43 for a year of the term of office for the term of office December 1, 2006 to November 30, 2006.
6. That the amount for statutory meetings be \$0.
7. That the distance amount per meeting attended for the chair, vice-chair or trustee who travels more than 200 kilometers to attend a meeting of the board or its statutory committees be a maximum in respect of any day of \$50 one way.

CARRIED.

**2799-06 PEDERSEN/PORTER:**

**THAT** a letter be sent to the Ministry of Education to consider the recommended Trustee Honoraria in the north.

CARRIED.

**2800-06 DUCHESNE/ARCHIBALD:**

**THAT** the Board give first reading to the Trustee Honoraria Policy.

CARRIED.

**2801-06 DUCHESNE/ARCHIBALD:**

**THAT** the Board give second and third and final reading to the Trustee Honoraria Policy and that it be enacted effective October 3, 2006.

CARRIED.

**2802-06 BOZZER/ARCHIBALD:**

**THAT** because of the increased enrolment at TH&VS and because many of these students have experienced many forms of trauma over the past 1 ½ years that this Board support the need for an additional .5 FTE teacher for the remainder of one semester.

CARRIED.

**2803-06 BOZZER/ARCHIBALD:**

**THAT** Mickey Pirie's position at TH&VS be extended for another 20 days and that this situation be revisited at the expiration of this time.

CARRIED.

**2804-06 HENDERSON/BOZZER:**

**THAT** the Superintendent of Human Resources investigate the cost of reducing our school supervision to 100 minutes.

CARRIED.



**MOTION TO ADJOURN**

2805-06 **SCHAFFER/POCHOPSKY:** THAT we do now adjourn.

CARRIED.

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SECRETARY OF THE BOARD

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CHAIR OF THE BOARD



**TO THE CHAIR AND TRUSTEES OF  
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST**

**AGENDA REF. NO. 2006 10 17**

**RE: TECHNOLOGY REPORT – OCTOBER 2006**

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**New Computers**

The beginning of the school year was a busy one with the purchase of new computers for KLDCS, Temagami, Pinecrest, and Schumacher Public School to replace old ones. We replaced old machines running Windows 98 with refurbished machines running Windows XP.

**September 29<sup>th</sup> PA Day**

The last week day of September was a busy one. There was a board wide P.A. Day that involved multiple locations, including RMSS, KLDCS and the Days Inn with technicians supporting each location's unique needs.

**KLDCS Wireless Network**

After much theory and planning, we have implemented a wireless network at KLDCS that covers most of the school.

**Bertha Shaw Public School Construction**

We have a new lab being built as part of the addition to Bertha Shaw, and it is almost ready to go. The lab should be up and running in the next three weeks, once the wiring and construction has been complete.

**E-Mail Migration**

The migration of the email server to a newer and better version of software has provided the teachers with a superior email program with increased capabilities and functions.

**ONSIS**

The October 2005 submissions are complete for both elementary and secondary schools. March 2006 submissions are complete for elementary, and secondary is ongoing. June elementary submissions are 50% complete, so far. ONSIS application errors and system stability have delayed our reporting.

**Paradigm Shift Data Collection Tool**

We have started a data collection pilot with the primary teachers from three schools. Training occurred in Timmins during the September 29<sup>th</sup> P.A. Day. Training was provided by Wally Webster of Paradym Shift.

Respectfully submitted,

Linda L. Knight,  
Director of Education



**MINUTES OF THE FIRST NATIONS ADVISORY COMMITTEE MEETING**

**Committee Members**

**Present:** Howard Archibald, DSB ONE First Nations Trustee, Chairperson of the Committee  
Elenore Hendrix, Education Officer, Matachewan First Nation  
Tom Henderson, Trustee, District School Board Ontario North East  
Cathy Naveau – Education Officer – Mattagami First Nation

**Administration**

**Present:** Linda Knight, Director of Education  
Barry Peterson, Superintendent of Business and Finance  
Margaret Fleury, Superintendent of Schools  
Steve Pladzyk, Assistant to the Director of Education  
Michelle Leigh, Assistant to the Director of Education

**Resource**

**Person:** Gary Martin – DSB ONE – Aboriginal Youth Counsellor  
Bernice Archibald – DSB ONE – Aboriginal Youth Counsellor

**Recording**

**Secretary:** Janice Sharpe

**Date:** September 25, 2006

**Time:** 11:00 a.m.

**Place:** Schumacher Board Office

**1.0 Call to Order**

Howard Archibald, Chairperson, called the meeting to order at 11:45 a.m.

**2.0 Agenda**

**Moved by: Tom Henderson/Elinore Hendrix**

**That the agenda be approved with the addition of:**

- a) **Draft Aboriginal Education Policy Framework Consultation – North Bay**
- b) **Youth Crime Symposium**

**Carried.**



**3.0 Approval of Minutes of June 3, 2006**

**Moved: Cathy Naveau/Elinore Hendrix**

**That the minutes of the First Nations Advisory Committee Meeting held June 3, 2006 be received.**

**Carried.**

Margaret Fleury introduced Bernice Archibald, the Aboriginal Youth Counsellor for the schools from Matheson to Hearst. Bernice is replacing Linda Job who is on a one year leave of absence from the Board. Gary Martin will assume the responsibilities of Aboriginal Youth Counsellor for the schools in Timmins. Both Bernice and Gary will share duties for the southern region of the board as needed. Gary is located at Timmins High & Vocational School and Bernice is located at Cochrane High School. Biographies, photos and contact information for Bernice and Gary will be posted on the Aboriginal Resources area of our website.

**4.0 Youth Crime Symposium**

The agenda for this upcoming symposium was handed out. Those present discussed the various topics that were being presented. Both Youth Counsellors will be in attendance as well as Trustee Tom Henderson.

**5.0 Tuition Agreements**

Barry Peterson discussed the general tuition agreement template. He explained to those present the process the Board and the First Nation community goes through to develop a tuition agreement. Barry explained the importance of support from INAC especially in the areas of Special Education. INAC no longer supports many programs they previously supported and this has caused some concern in the First Nations communities.

**6.0 Draft Aboriginal Education Policy Framework Consultation – North Bay**

District School Board Ontario North East sent 11 representatives to this consultation held in North Bay on September 19, 2006. Howard Archibald gave those present an overview of the consultation and distributed material received from the meeting. Howard informed the group that there is also a federal document being coordinated by the Chiefs of Ontario office & N.A.N level inclusion in the Framework. It is hoped to have the completed framework ready for March 2007.

**7.0 First Nations Trustee Posting**

The posting for a First Nation Trustee to sit on the District School Board Ontario North East Board of Directors was sent out to all First Nations Communities as well as Friendship Centres in early September. The posting will close on October 31<sup>st</sup> and all resumes received will be brought back to the First Nations Advisory Committee for consideration in early November.

**8.0 General Discussion**

Cathy Naveau asked about the process at District School Board Ontario North East for new students that already have IEP's in place from previous schools. Steve Pladzyk, Assistant to the Director, explained that these documents follow the students along with their OSR's, they are reviewed by the Special Education department at the school and a transition plan is put into place. Cathy was



concerned that some students entering TH&VS that are in this particular situation may be getting overlooked. Steve will contact TH&VS and confirm that all steps are being taken to ensure a smooth transition for incoming First Nations students.

**9.0 Next Meeting**

The next meeting will be held on Monday, November 6, 2006 at 11:00 a.m. in the Schumacher office of District School Board Ontario North East.

**10.0 Adjournment**

**Moved by: Elinore Hendrix/Tom Henderson**

**That we do now adjourn.**

**Carried.**

**Janice Sharpe,  
Recording Secretary**



**Minutes of the  
Special Education Advisory Committee  
October 4<sup>th</sup>, 2006.**

**Committee Members**

**Present:**

Kathy Farrell, Community Living Timmins  
Eileen Zajack, Community Representative Alternate  
Wade Durling, Cochrane Temiskaming Resource Centre  
Corrine Miller, Trustee  
Juergen Leukert, Trustee  
Saunders Porter, Trustee

Via Video Conference from TDSS

Mark Callahan, Canadian National Institute for the Blind

**Committee Member**

**Absent:**

Rhonda Latendresse, Seizure and Brain Injury Centre  
Brenda Echum, Mamawmatawa Holistic Education Centre

**Staff Present:**

Susan Vecchirelli, Elementary School Representative  
Asima Vezina, Superintendent of Special Education

Via Video Conference from TDSS

Jo-Anne Plaunt, Secondary School Representative  
Val Fuller, Special Education Principal and Vice-Principal

**Place:**

Schumacher office board room

**1. Call to Order:**

The meeting was called to order at 12:10 p.m. by Juergen Leukert who presided over the election of the Chair and Vice-Chair.

Eileen Zajac was nominated for Chair.

**A motion to appoint Eileen Zajac as a permanent member of SEAC was moved by Saunders Porter and seconded by Wade Durling.**

**Carried.**

There were no other nominations and Eileen was acclaimed as Chair of the Special Education Advisory Committee for the school year 2006 – 2007.

Wade Durling was nominated for Vice-Chair.

There were no other nominations and Wade was acclaimed as Vice-Chair of the Special Education Advisory Committee.

Eileen assumed the Chair and presided over the balance of the meeting.

**2. Adoption of Agenda:**

**It was moved by Wade Durling and seconded by Corinne Miller that the agenda be adopted as presented.**



3. Approval of Minutes:

The Committee reviewed the Minutes of June 2006. A formal meeting was not held in September because of insufficient attendance to make a quorum.

**It was moved by Kathy Farrell and seconded by Saunders Porter that the Minutes of the June meeting be approved with a correction showing Brenda Echum as absent.**

4. Checklist of Members and Alternate Members:

The committee received and made corrections and/or changes to a membership checklist of names, addresses, telephone numbers and e-mail addresses. This list will be returned corrected to members at the November meeting.

5. Updates:

P.D. – September 29, 2006

Val gave a brief overview of the Special Education Component of the Primary and Junior Workshop that took place. Two Autism Workshops were conducted, one in New Liskeard and one in Timmins. A request has been made to run these again at the November P.D. Day. A Native Awareness Workshop was held at Timiskaming District Secondary School. Aboriginal Child and Youth workers brought in speakers. Two sessions of a UMAB workshop were conducted, one for new member certification and one for re-certification.

Asima talked about the Primary portion of the day that was held at the Days Inn in Timmins. All teachers in the system have access to the Primary Literacy Assessment Battery tools. The focus was on the Tier 1 Intervention Worksheet. The CODE team is presently planning Phase 2 of CODE.

Jo-Anne talked about the secondary portion which focused on Differentiated Instruction and Education For All. Principals from Grade 7 to 12 discussed a variety of themes. The November P.D. will be a continuation of this discussion.

Assistive Technology Symposium

Jo-Anne reviewed the two-day Assistive Technology Symposium that she along with the District SERTs and a school SERT. This Ministry funded symposium driven by the document “Education for All” offered workshops on Assistive Technology. She gave a brief description of what assistive technology includes. A board policy or strategic direction will be developed and brought to SEAC for input.

6. Future Agenda Items:

- i. November – PowerPoint presentation by Amanda Wessman, Foundations Project
- ii. December – EQAO results – Impact that identified students are having on results – Michelle Leigh
- iii. December - CTTC – Wade Durling
- iv. January - UMAB – Behaviour Challenges Presentation – Dean Lessard
- v. January - Technology Plan – Jo-Anne Plaunt
- vi. Month not yet determined – CNIB – presentation – Mark Callahan.
- vii. Month not yet determined – Seizure & Brain Injury Centre – Rhonda Latendress

7. Next Meeting:

The next meeting is November 8<sup>th</sup>, 2006 starting at 12:00 noon in the Schumacher Board Room.

8. Adjournment:

It was moved by Wade Durling that the meeting be adjourned at 1:05 p.m.



Respectfully submitted on behalf of the Special Education Advisory Committee.

Eileen Zajac, Chairperson.

Recording secretary: Beverley BigeloW