

District School Board Ontario North East  
**ENGLEHART P.S. NEWSLETTER**

Box 489, ENGLEHART, ON P0J 1H0

[www.dsb1.edu.on.ca/englehart/index.html](http://www.dsb1.edu.on.ca/englehart/index.html)

**September 2009**

**Mission Statement:** *At Englehart Public School, we work together to provide a safe, positive and mutually respectful student-focused environment in order to promote the development of skills, knowledge, and attitudes necessary for life-long learning. The best that Education has to offer.*

**WELCOME to the 2009-2010 school year!**

I would like to take this opportunity to welcome all new students and staff, and welcome back those returning. We know all will enjoy being a part of Englehart Public School!

Englehart P.S. is ready to begin another busy and exciting school year balancing academics and extra curricular activities. We strive to continue to provide opportunities for students to grow academically, socially, and physically.

**Enclosed / attached please find:** (Please use this brown envelope to return all the required forms to school. Thanks for helping us “keep everything together”!)

1. **District School Board Ontario North East Bus Policy:** (yellow pamphlet) This manual outlines expectations for student behaviour while on the bus for *any* school trip. It also includes procedures that the driver and Principal **must** follow should students misbehave on the bus. Please go over it with your child(ren) so that there will not be any surprises should a 3-day, 8-day or indefinite suspension from the bus be given. Please return the slip indicating that the rules and procedures were discussed. **Please note: All students must return the signed bus manual slip in order to be allowed to travel on school buses for school trips, swimming, field trips, etc.**
2. **Computer and Internet Contracts:** These Contracts are kept on file for the duration of your child’s education at this school. Therefore new students and those entering Gr. 1 will receive them. Students will not be allowed on the Internet until the forms are returned and then only in the presence of a teacher. It is a good idea to discuss the responsibility of using computers and the proper care of them and to have them sign the contracts agreeing to that responsibility. These agreements should be returned to the classroom teacher by Monday, September 14<sup>th</sup>.
3. **Letter of Permission:** Again, these forms are kept on file for the duration of your child’s education at this school. Therefore only new students will receive this form at the beginning of the year. This form allows your child’s name, picture, and work to be associated with Englehart Public School in media reports and our school web page. Please complete and return to the school by Monday, September 14<sup>th</sup>.
4. **School Insurance Forms:** If you wish this coverage, mail the forms as soon as possible **to the selected company**. These forms are not sent back to the school!

5. **School Council:** It is time once again to hold “elections” for members of the *EPS School Council*. Please nominate yourself if you would like to be part of the School Council. **Please return nomination forms by September 10.** Elections, if necessary, would be held during the school day on Wednesday, September 17. The first meeting of the *EPS School Council* would be tentatively scheduled for **Wednesday, October 7<sup>th</sup> at 6:00 p.m.** in the school Library.
6. **Adverse Weather/Emergency Information Form:** It is essential that we keep our files current, so that we have accurate information about where your child should go in case an emergency arises. Please help us by filling in this form and sending it back to the school by **Monday, September 14<sup>th</sup>**. If any changes in this information arise during the year, please contact us. (*one form per family*)
7. **Student Verification Sheets:** The office needs updates to the student record sheets. It is essential that we keep our files current, so that we have accurate information should an emergency arise. Please verify that the information is correct or make changes right on the sheet, sign and return to the school by **Monday, September 14<sup>th</sup>**. Please list all allergies, asthma, medications, etc. and procedures we should follow.  
***If any changes in this information arise during the year, please contact us!***  
***(New students to our school have already completed this form upon registration.)***
8. **Student Code of Conduct:** The purpose of the Code of Conduct is to encourage a school environment that is conducive to learning. It has been written under the umbrella of the Safe School Policy and in accordance with the Ontario Code of Conduct. Please read the code, discuss it with your child(ren) and return the sign-off sheet by Monday, September 14<sup>th</sup>.

### **Please take note of the following information:**

1. **Rules & Behaviour Assembly:** On Tuesday, September 1<sup>st</sup> all of the children reviewed with me the rules of the playground, school, and behaviour. The focus of the assembly was to make sure that the safety of all students is assured while on the school property or while in the care of school personnel. The children have been reminded about unnecessary physical contact and rough behaviour, and that disregard for these rules will have consequences. Our monthly assemblies will usually be held on the first Day 2 of each month at 2:00 p.m.
2. **School Spirit Days:** In order to promote some school spirit and fun, we are once again going to have a number of *Dress-Up Days*, starting with “**Hat and Tie**” on **Thursday, September 24<sup>th</sup>**. To promote Community Spirit we will, for the month of September, be collecting donations for Cancer (Terry Fox Run) on Sept. 24<sup>th</sup>, our Hat and Tie Day. We will be collecting for the Food Bank every other month, as part of our Community Spirit, again this year. (i.e. Nov., Jan., Mar., May)
3. **Safe Arrival Plan:** Again, this year, we are required to continue with a “safe arrival” plan that will account for any pupil’s unexplained failure to arrive at school. The safe arrival check has been implemented. This means that, if the parent or guardian of a child who is recorded absent at 8:55 a.m. or 1:50 p.m. has not phoned in or sent a note with a brother or sister, **the school Secretary will place a phone call to your home phone number or work number to check on the status of the absent child.** This information will be recorded in a daily log. **To avoid these phone calls, please call in if your child will be absent or late! If you know ahead of time, remember that you may leave a message about absences on the school voice-mail. (544-2345)**

4. **Notes (from home):**

1. Please be aware that we *need* notes if any bus pupil or pupil who eats lunch at school is to be allowed off the school grounds. (before 8:55 a.m. or during the day). Bus pupils are the responsibility of the school from the time they board the bus until they disembark at night. We cannot possibly supervise them when they go up town. Therefore, because of liability, unless they have a **dated and signed** note, they will not be allowed to go. A note is required for **every time** they leave the property. **Pupils breaking this rule will be given one warning and then face regular discipline. (Students are deemed missing and for their safety the Police may be called.)**

2. Notes for students to stay in, because they are ill, create a supervision problem. If your child is too ill to go outside please keep them at home, as their teacher may have other assigned duties. Thank you.

5. **Student Agendas:** Students in grades JK-8 will be using daily agendas this year. This is a form of daily communication between the home and school and also a means of teaching organizational skills to students. We need your support in making this process work. **Thank you**, in advance, for checking the book each night for homework or notes, etc. Please sign/initial the agenda each night.

6. **Food Sales:** The following will be sold this year at EPS during lunch time:

1. **Milk** is available every day. A note will be sent home, for pre-ordering, once the delivery date is finalized with the company.

*(The Grades 7 & 8 Class will be responsible for the above sales and profits will go towards their Trip.)*

2. **Hot Dogs** will be available on Fridays, beginning on Friday, Oct. 2<sup>nd</sup>.

*(The Grade 7 & 8 class will be responsible for the hot dog sales and profits will go towards their class trip.)*

3. **Pizza and drink** (usually on the last Wednesday of the month). Our first one this year is Wednesday, September 30<sup>th</sup>. An order form will come home soon.

*(This is a fund-raising activity to help purchase Phys. Ed and playground equipment)*

4. **Hot Lunches Tuesdays and Thursdays in October – June** will be made available on a pre-ordering system. The food is prepared at the High School Cafeteria and brought to the school.

*(This is a fundraising activity to help pay for school activities)*

5. **Snack Program** will begin on Tuesday, Sept. 15<sup>th</sup> and will run on Tuesdays and Thursdays at first nutrition break. This program is free to all students, donations are appreciated.

7. **Open House: Thursday, September 17<sup>th</sup>:** We are once again holding an informal, afternoon Open House for you to come to the school to observe and visit with your children in their classrooms. This is **not** a time to discuss the progress of your child, but a time to see the classroom, meet the teachers, and take part in classroom activities! A selection of School Clothing (white t-shirts and black shorts - \$12.50 each) will be available for purchase (and to try on). The time for the Open House is from 2:00 p.m. to 3:25 p.m. We hope you are able to attend!

8. **Security System:** All doors leading to outside will be locked at 8:55 am. A security camera and buzzer system is installed at the main doors (which are locked at all times). Visitors, parents, and students are asked to use the main doors, buzz for entry and please make the office your first stop. We appreciate your understanding and patience with this system.
9. **5 Day Cycle:** New this year. All elementary schools in Ontario will be running on a 5 day cycle. The school calendar has the days noted. What this means for your child is that their daily schedule does not coincide with Monday, Tuesday, Wednesday, Thursday, Friday; but rather with Day 1, Day 2, Day 3, Day 4 and Day 5. It will take a little getting used to, but I am sure we will all get the hang of it with time.
10. **International Plowing Match:** All schools in the area have been invited to attend the IPM. This is a huge event for our area and we are very excited to be able to participate. Many, many volunteers will be needed in order for us to attend this event. If you are interested in volunteering to help supervise our students, please keep Wednesday, September 23<sup>rd</sup> free and look for more information regarding how to volunteer.

11. **Special Days in September:**

- 1<sup>st</sup> : ~Assembly
- 10<sup>th</sup>-12<sup>th</sup>: ~Fall Fair
- 10<sup>th</sup> - ~School Council Nominations due
- 14<sup>th</sup> ~All forms due to school
- 15<sup>th</sup> ~Snack Program begins
- 17<sup>th</sup> ~Open House
- 18<sup>th</sup> ~Grade 7 & 8 Job Connect at Northern College – Kirkland Lake
- 23<sup>rd</sup> ~IPM – International Plowing Match
- 24<sup>th</sup> ~Hat And Tie Day – Spirit Day
- 25<sup>th</sup> ~Professional Activity Day; students do not attend school
- 30<sup>th</sup> ~Pizza Day

Please call the school if you have any questions or concerns.  
Yours in Education,

Angela Parker  
Principal